



City of Albuquerque

Legislative File Number EC-06-221 (version 1)

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## City of Albuquerque

Martin J. Chávez, Mayor

### INTER-OFFICE MEMORANDUM

**Date:** July 5, 2006

Recommendation of Award: RFP2006-015-SB, "Financial & Other Consulting Services: Albuquerque Airport System".

## City of Albuquerque

Martin J. Chávez, Mayor

### INTER-OFFICE MEMORANDUM

**Date:** July 5, 2006

The City of Albuquerque Department of Finance and Administrative Services, Purchasing Division, issued the subject Request for Proposals (RFP) for the Aviation Department, to solicit proposals from qualified companies to provide financial and other consulting services for the Albuquerque airport system.

The RFP was posted on the Purchasing Web Site and advertised in the local newspapers. 16 potential vendors were notified of the solicitation. One proposal was submitted for evaluation.

The ad hoc evaluation committee reviewed, evaluated and scored the responses, in accordance with the evaluation criteria published in the RFP and recommends award of contract to Leigh Fisher Associates a California corporation.

Listed in ranking order are the respondent's composite score and average scores.

Offeror	Composite Score	Average Score	Cost Proposal
Leigh Fisher Associates		4,759	951.8\$ 60 - \$230

per hour

Estimated Contract Amount per Year: \$600,000.00 - based on proposed price agreement - hourly price schedule. The Contract resulting from this RFP shall be utilized by the Aviation department as needed.

Fund Source: 611 Operations

I concur with the ad hoc committee's recommendation.

Based on the foregoing, City Council approval is requested. Staff will be available to respond to questions at the appropriate hearings.

**Recommended:**

**Reviewed as to Form:**

\_\_\_\_\_  
 Bruce J. Perlman, Ph.D. (Date)  
 Chief Administrative Officer

Robert M. White  
 City Attorney

**Recommended:**

**Recommended:**

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 John D. "Mike" Rice, Director (Date)  
 Aviation Department

Ed Adams  
 Chief Operations Officer

Attachments: Copy: Approved Recommendation of Award Memo  
 Copy: Approved Ad Hoc Advisory Committee Memo  
 Copy: RFP and Addenda

Copy: John J. Vigil, Purchasing Manager, DFAS Purchasing Division  
File: RFP2006-015-SB